

San Bernardino County | Registrar of Voters

# FIELD SUPPORT

Temporary Assignment | **\$14.82/hour**



## JOB DUTIES

- Ensure early voting procedures are being followed at assigned County voting location
- Observe and evaluate early vote staff for level of understanding, accuracy in information, and ability to follow procedures properly
- Resolve minor voter or staff issues
- Update Registrar of Voters office on activity at voting locations
- Provide coaching and assistance to early vote staff as needed
- Check electronic election equipment to confirm seal integrity
- Troubleshoot electronic election equipment issues
- Deploy new equipment and supplies as needed

## QUALIFICATIONS

- Ability to communicate professionally, clearly, and effectively in the English language (both orally and written)
- Ability to interpret and apply policies and guidelines
- Ability to work independently
- Ability to utilize resources provided to independently problem solve
- Class C Driver's License with clean driving record
- Leadership skills
- Basic computer skills

*Bilingual candidates are encouraged to apply.*

# APPLY TODAY!

Visit the "Registrar of Voters - Temporary  
Workers" job announcement at  
**[www.sbcounty.gov/jobs](http://www.sbcounty.gov/jobs)**

**Questions?** Call (909) 387-8304